

CUSTODIAN POSITION AT SAGE INTERNATIONAL SCHOOL

Sage International School – a public school of choice – is seeking one (1) full-time custodian. Position is 40 hours per week, year-round with 5 paid holidays and 252 day working calendar. Monday-Friday.

Medical benefits and PERSI benefits. Salary DOE

To apply please submit the Sage Classified Application for Employment found on our website - link below.

PRIMARY DUTIES REQUIRED FOR THIS POSITION:

Report to Facilities Manager who is responsible for the direction of maintenance and janitorial services in the facility.

Clean and sanitize restrooms/bathrooms using established practices and procedure.

Clean, dust, and wipe furniture; sweep, mop, or vacuum floors; empty/clean wastebaskets and trash containers; empty and clean ash trays and cigarette urns; replace light bulbs; refill restroom dispensers.

Assist with the setup of facilities for meetings, classrooms, events, etc.

Use and maintain assigned power equipment and hand tools; buffers, auto scrubbers, extractors, high pressure washers, high speed buffers and vacuums, brooms, mops and squeegees for the cleaning and general maintenance of floors, walls, carpets, furniture, etc.

Wash walls and equipment; use ladders when required in work assignments.

Secure building when facilities are not in use checking for unlocked doors and windows, report any unauthorized occupants, turn off lights.

Follow instructions regarding the use of chemicals and supplies. Use as directed.

Perform cleaning and related activities such as removing snow or debris from sidewalks and stairs using hand-operated tools or small power equipment.

Move furniture, equipment, supplies and tools on an incidental basis.

Wash accessible interior and exterior windows. Clean blinds. Launder cleaning rags and dust mops.

Maintenance duties as assigned.

Must have essential physical and mental capabilities in the following: Interpersonal skills, memory, attention to detail, follow directions, comprehension, calculation, reading, writing, speaking, evaluating, mathematics, organizing and innovation.